

TROTWOOD, OHIO 45426

3035 OLIVE ROAD

CITY OF TROTWOOD

**ORDINANCE NO. OR20-22**

**AN ORDINANCE BY THE TROTWOOD CITY COUNCIL AMENDING ORDINANCE NO. OR29-21 INCREASING CERTAIN WAGE SCALES FOR PART-TIME NON-UNION EMPLOYEES AND ELIMINATING SCHEDULE C AND SCHEDULE D OF THE WAGE SCALES OF THE CITY OF TROTWOOD, STATE OF OHIO, AND DECLARING AN EMERGENCY.**

**WHEREAS**, new Wage Scales commencing January 1, 2022 were established when the Trotwood City Council adopted Ordinance No. OR29-21 on December 6, 2021; and

**WHEREAS**, in order to retain competent employees and attract qualified new personnel for the protection of the public peace, health, safety, and welfare of the residents of the City of Trotwood, Ohio, it is necessary to amend the Wage Scales for certain part-time non-union employees and eliminate Schedule C and Schedule D of the Wage Scales; and

**WHEREAS**, for the preservation of the public peace, health, safety, and welfare of the residents of the City of Trotwood, Ohio, it is necessary that this Ordinance take immediate effect.

**NOW, THEREFORE, BE IT ORDAINED BY A VOTE OF FIVE (5) MEMBERS OF THE COUNCIL OF THE CITY OF TROTWOOD, STATE OF OHIO:**

**SECTION I:** Attached hereto and incorporated herein as Exhibit "A" are the Wage Scales commencing January 1, 2022 for certain full-time and part-time, non-union employees of the City of Trotwood, Ohio, as amended with the old language shown by ~~strike through~~ and new language appearing in ***bold italics***.

**SECTION II:** Positions not assigned to a Pay Grade are as follows:  
City Manager .....Per Contract  
Deputy City Manager .....Per Contract  
Law Director.....Per Contract

**SECTION III:** The maximum hourly wage for a position shall be obtained upon completion of the fifth step within the Pay Grade assigned to said position.

Incumbent regular employees as of June 1, 2022, with an hourly wage amount greater than the maximum hourly rate established in the Wage Scales shall be preserved at the previously established rate and will be eligible to receive increases consistent with adjustments to the range within a pay grade.

**SECTION IV:**

The revisions to the Wage Scales shall take effect (a) on June 1, 2022 for employees not covered by a collective bargaining agreement at that time; (b) on such later date when an employee covered by a collective bargaining agreement reverts to a non-union status; or (c) on the date this Ordinance is approved by the Trotwood City Council for employees actively employed.

**SECTION V:**

Certain employees shall be eligible for overtime compensation in accordance with the provisions of the Fair Labor Standards Act and Section 1.07A of the Personnel Rules and Regulations.

**SECTION VI:**

Most student internships are unpaid practicums as the knowledge, skills, and abilities acquired from training with the City provides in itself a valuable commodity. However, the City Manager reserves the right to pay stipends to student interns who provide extremely valuable services to the City and exceed expectations.

**SECTION VII:**

In accordance with State of Ohio minimum wage law, City of Trotwood Wage Scales shall meet federal, state, and local requirements.

**SECTION VIII:**

City Council hereby declares that an emergency exists in order to allow for the expedited implementation of the revised Wage Scales so to protect the public peace, health, safety, and welfare of the City's residents.

**SECTION IX:**

It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including but not limited to Section 121.22 of the Ohio Revised Code,

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**SECTION X:**


In accordance with Section 4-6 of the Charter of the City of Trotwood, State of Ohio, this Ordinance shall take effect immediately upon its adoption by Council.

Passed this 6th day of June, 2022.

ATTEST:

APPROVED:

  
KARA B. LANDIS  
CLERK OF COUNCIL

  
MARY A. MCDONALD  
MAYOR

  
YVETTE F. PAGE  
VICE-MAYOR

**CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of Ordinance No. OR20-22 adopted by the Trotwood City Council at a regular scheduled meeting held on the 6th day of June, 2022, and that I am duly authorized to execute this certificate.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
KARA B. LANDIS  
CLERK OF COUNCIL

SCHEDULE A  
**WAGE SCALES**

Full-Time, Non-Union Positions

(hourly rate based on 2080 hours worked per year is equivalent to annual salary)

<u>PAY GRADE</u>	Hourly Rate <u>MINIMUM</u>	Hourly Rate <u>MAXIMUM</u>
Grade 10.....	14.21	17.75
Grade 20.....	16.32	20.57
Grade 30.....	17.33	22.59
Grade 40.....	18.12	23.83
Grade 50.....	19.86	26.64
Grade 60.....	20.57	27.57
Grade 65.....	21.16	28.16
Grade 70.....	22.00	30.25
Grade 80.....	24.43	32.16
Grade 90.....	26.74	33.38
Grade 100.....	28.67	36.58
Grade 110.....	30.52	39.05
Grade 115.....	34.42	39.29
Grade 115 – 2912 hours/year.....	24.58	28.06
Grade 120.....	35.00	43.79
Grade 130.....	36.94	47.61
Grade 140.....	40.02	51.74

SCHEDULE B  
**WAGE SCALES**

Part-Time, Non-Union Positions

<u>PART-TIME POSITION</u>	Hourly Rate <u>MINIMUM</u>	Hourly Rate <u>MAXIMUM</u>
Clerk-Typist.....	10.00	12.86
Code Enforcement Officer.....	12.38	15.77
EMT Paramedic.....		13.43 <b>16.50</b>
Firefighter 1/EMT-B.....		12.10
Firefighter 1/EMT-I.....		12.34
Firefighter 1/EMT-P.....		13.60
Firefighter 2/EMT-B.....		12.73 <b>15.00</b>
Firefighter 2/EMT-I/EMT-A.....		13.12 <b>15.75</b>
Firefighter 2/EMT-P/Paramedic.....		14.05 <b>17.00</b>
<b>Human Resources Assistant.....</b>	<b>12.38</b>	<b>15.77</b>
Seasonal Laborer.....	9.59	12.52 <b>14.00</b>
Police Officer.....	25.67	33.42
Police Service Technician.....	10.77	14.04
<b>Property Room Custodian.....</b>	<b>17.33</b>	<b>22.59</b>
<b>Records Clerk.....</b>	<b>9.93</b>	<b>20.17</b>
Student Intern.....		9.30 * <b>12.00</b>
Finance Analyst.....	16.00	20.26
Income Tax Aide.....	10.66	13.91
Income Tax Analyst.....	16.00	20.26

SCHEDULE C

**WAGE SCALES**

Full-Time, Non-Union Positions

Hired On or After 01/01/2015 (See Section VII)

(hourly rate based on 2080 hours worked per year is equivalent to annual salary)

<u>PAY GRADE</u>	Hourly Rate <u>MINIMUM</u>	Hourly Rate <u>MAXIMUM</u>
Grade 10.....	12.79	15.98
Grade 20.....	14.69	18.51
Grade 30.....	15.60	20.33
Grade 40.....	16.31	21.45
Grade 50.....	17.87	23.98
Grade 60.....	18.51	24.81
Grade 65.....	19.04	25.34
Grade 70.....	19.80	27.23
Grade 80.....	21.99	28.94
Grade 90.....	24.07	30.04
Grade 100.....	25.80	32.92
Grade 110.....	27.47	35.15
Grade 115.....	30.98	35.36
Grade 115 — 2912 hours/year.....	22.12	25.25
Grade 120.....	31.50	39.41
Grade 130.....	33.25	42.85
Grade 140.....	36.02	46.57

SCHEDULE D

**WAGE SCALES**

Part-Time, Non-Emergency, Non-Union Positions

Hired On or After 01/01/2015 (See Section VIII)

<u>PART-TIME POSITION</u>	Hourly Rate <u>MINIMUM</u>	Hourly Rate <u>MAXIMUM</u>
Clerk-Typist.....	9.30 *	11.57
Code Enforcement Officer.....	11.14	14.19
Police Service Technician.....	9.69	12.61
Clerk.....	9.30 *	18.15
Recreation Attendant.....		9.30 *
Student Intern.....		9.30 *
Finance Analyst.....	14.40	18.23
Income Tax Aide.....	9.59	12.52
Income Tax Analyst.....	14.40	18.23