



City of Trotwood, Ohio
3035 Olive Road, Trotwood, Ohio 45426-2600

Department of Planning & Development
Phone: (937) 854-7227 Fax: (937) 854-0574

ZONING AMENDMENT APPLICATION

Date: _____ FEE: \$300

Map Amendment Text Amendment* Official Filing Date _____

*Requesting Amendment to Section _____

APPLICANT: Name: _____ Phone #: _____

Address: _____ City _____ State _____ Zip _____

PROPERTY OWNER: Name: _____ Phone #: _____

Address: _____ City _____ State _____ Zip _____

MAP AMENDMENT;

ZONING: Current _____ District Requested _____

Total Area of Zoning Amendment Request _____ Acres Square Feet

DESCRIPTION OF AMENDMENT (Complete as Applicable):

Address: _____

Subdivision Name: _____ Lot #: _____

Book _____ Page _____ Parcel Number(s) _____

Present Use: _____ Proposed Use: _____

STATEMENT: Explain the need for Amendment requested:

Applicant's Status: Owner Agent*

*If agent, submit Agent Form signed by Property Owner(s) endorsing application.

Contact Person: _____ Phone #: _____

I certify that all information and attachments to this application are true and correct to the best of my knowledge.

Applicant's Signature _____ Email _____

Applications is _____ approved _____ not approved _____ / _____

Planning & Zoning Administrator

Date

To: PLANNING COMMISSION AND COUNCIL Case # _____ / _____

ZONING AMENDMENT APPLICATION

ADDITIONAL INFORMATION REQUIRED

MAP AMENDMENT (REZONING)

1. Legal description of property or boundary description of the proposed zoning district.
2. If applicant is not owner of all property included in the application, a notarized letter from each property owner appointing the applicant as the owner's agent and agreeing to be bound by the application, by any agreement made by the agent, and by the decision of the City on this matter.
3. Vicinity map at a scale of 1" = 1,000 feet showing location of area requested for zoning change.
4. A survey of the land proposed for rezoning if the requested zoning district boundaries do not follow existing property lines.

TEXT AMENDMENT

1. Brief discussion of the proposed Zoning Code Text Amendment.
2. A copy of the exact wording of the Section of the Zoning Code as it would read if the Amendment is approved.
3. Statement explaining reason for requesting Zoning Code Text Amendment.

This application will not be considered officially filed until all required information has been submitted. Although the City Staff will attempt to notify the applicant of any missing required information, it is the applicant's responsibility to insure the completeness of the application.