



TROTWOOD

“Together, We Are Creating a Bright Future”

Impervious Area Modification Request Form

Instructions: Non-residential property owners who believe that the total impervious area is incorrect may request that the City re-evaluate the area. Requests must be supported with verification of the actual total impervious area for the property. Impervious areas are surfaces that prohibit or significantly restrict the passage of water into the soils beneath. Examples of impervious area include roofs, garages, carports, storage sheds, buildings, private roads and drives, sidewalks, parking lots, gravel surfaces, patios, etc. A request to modify imperious area may only be used for properties classified as non-residential under the City’s Storm Water Program. Properties classified as residential under the City’s Storm Water Program are not eligible for an impervious area modification since the property owner pays a flat rate independent of the total amount of impervious area on the property.

The request form must be completed in its entirety and delivered to the **City of Trotwood – Public Works Operations Manager, 2400 Olive Road, Trotwood, OH 45426** to begin the review process.

Property Owner Information:

Name:			
Customer Account Number (refer to City utility bill):			
Mailing Address:			
City:		State:	
Zip:		Telephone:	
Fax (if applicable):		E-mail:	
Location/address of property requesting modification (if different from mailing address above):			
Parcel ID of property requesting modification:			
Date Submitted:			

Supporting Impervious Area Documentation:

Total impervious area currently being billed: _____ (square feet)

Total impervious area based on your determination: _____ (square feet)

What method of verification did you use to determine the total impervious area:

- Ohio Licensed Land Surveyor (supporting documentation, including a handwritten or computer drafter sketch of the impervious area with the Surveyor’s State License number and seal, must be attached to the request form).
- Measured by Owner or Owner’s Representative using tape measure or equivalent tool (a handwritten or computer drafted sketch of the impervious area must be attached to the request form).
- Other method (please describe and provide supporting verification).



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Property Owner Certification:

The following certification must be completed by the property owner:

Property Owner Certification	
I hereby certify that to the best of my knowledge and belief, the information provided on this request form is accurate. I am also certifying that there are _____ square feet of impervious area on the property located at: _____.	
Signature: _____	Date: _____
Printed Name: _____	
Title (if applicable): _____	

Information below this line is for City of Trotwood use only.

Request Form Number:	
Approved Modified Impervious Area (sq. ft):	
Public Works Review Staff (initials):	
Public Works Director Approval:	
Date Approved:	